

Hera Puohotaua (Boof)

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PERSONAL STATEMENT

I am a hardworking and customer focused individual who comes with a diverse range of skills.

I have significant experience in both manufacturing and hospitality industries and therefore understand the importance of quality, customer service and working hard to meet deadlines.

I work will both independently and in a team environment, able to work unsupervised and possess excellent customer service and great confidence in dealing with any tasks put in front of me.

Easy to get on with and have a great sense of humour.

EMPLOYMENT HISTORY

Cavalier Spinners – Wanganui

June 2003 – Present

Machine Operator Textiles - on various machines in different departments.

Responsibilities

- ❖ Setting up and preparing machines ahead of shift and monitor machines.
- ❖ Problems solve issues to minimise downtime.
- ❖ Competently train team members on machines.
- ❖ Daily commitment of health & safety standards
- ❖ Actively working with management on work related matters.

Affco Imlay

1998 – 2003

Boning room 4

- ❖ Cutting Room
- ❖ Packing
- ❖ Boning'

Previous Roles

Wanganui Seafoods 1995 – 1998

Te KoHanaga Reo 1993 – 1998

Kaiawhina for Kura Mahiao

Roles held Prior to 1993, General hand, Cashier, Frontline, Knife Hand, Packer.

Competencies

- ❖ Good communication Skills
- ❖ Excellent Customer Skills
- ❖ Work well in a team environment as well as working Independently
- ❖ Honest and Reliable
- ❖ Excellent time Management
- ❖ Always willing to learn new tasks
- ❖ flexible

Training

- ❖ NZQA – Level one Health and Safety
- ❖ Knife Handling and sharpening
- ❖ Specialised training in the use of Cavalier Bremworth textile Machinery
- ❖ Basic Computer Knowledge
- ❖ First Aid Certificate

Referees

_Clyde Edwards
Plant Manager
Cavalier Spinners
DDI: 06 349 2740

Dave Berry
Manager Affco
0212 853 591

Tony Collins
Supervisor Affco
027 224 9641